



Residence Hall Agreement Between:

Emmanuel Bible College 2011-2012

(hereinafter called the "College")

-and-

(hereinafter called the "Student")

- ___ 1) This is an 8-month contract between the Student and the College. Beginning the 8th day of September 2009 at 4:00 pm and expires the 22nd day of April 2012 at 6:00 pm. *Note that this is an 8-month lease, which includes both room and meal plan.
- ___ 2) The residence halls will not be open for Christmas Break (Friday December 16th @ 6:00 p.m. – January 2nd @ 8:00 a.m.). However, in *exceptional* cases the Student *may* be granted permission to stay in the Residence during the Christmas break. A written request for this must be made to the Acting Dean of Student Life 30 days prior to the Christmas break. Students are to book time off of work over the holidays, or find alternative living arrangements.
- ___ 3) Students living in Emmanuel Residence Halls, are required to purchase the meal plan. Any applications for exemption should be addressed to the Acting Dean of Students, who reserves the right to deny any requests submitted. Refunds for board will be pro-rated. The meal plan begins with supper on Thursday, September 8th, 2011. The last meal of the year will be dinner on Friday April 20th, 2012. During the Christmas Break (December 16 - January 9) there are no meals served.
- ___ 4) The room damage and key deposit amount is \$200.00. The Student is also responsible for any charges that exceed the \$200 deposit and for any charges that occur during the school year. Rooms must meet minimum cleanliness standards throughout the year. Upon checkout, the room must be clean, all non-college property removed and all Emmanuel property must be restored to the room. Students will be charged for any missing furniture. If the Student will not be returning to the residence for second semester (as per the exceptions to the 8 month contract outlined in the Residence Handbook), a thirty day advance written notice is required to receive the deposit refund. Any student breaking the 8-month contract (outside of the exceptions) will be subject to a financial penalty, and will forfeit their damage deposit
- ___ 5) The Student must pay for any damage to the room and its furnishings, to lounges, corridors, or other parts of the building or equipment, furnishings, or landscaping that is caused through either intention or neglect. If individual responsibility cannot be determined, residents may be charged collectively for the damages.
- ___ 6) The Student agrees to pay the College a \$35.00 Residence Association Fee
- ___ 7) By accepting the room, the Student authorizes official College representatives to enter their room or vehicle for the reasons and under the conditions stated in the Residence Handbook.
- ___ 8) The Residence Director makes all Residence Hall assignments. Permission to exchange, transfer, or vacate a room must be received from the Residence Director.
- ___ 9) This agreement is made on the assumption that the Student is duly registered as a student of Emmanuel Bible College (or based on exceptions from Student Life). If the Student for any reason withdraws from the College, the room must be vacated within 24 hours unless the Acting Dean of Students in conjunction with the Residence Director has granted special permission.
- ___ 10) The College accepts no responsibility for the theft or loss of money, loss of valuables or personal property.
- ___ 11) All relevant rules and regulations printed in Emmanuel Bible College Residence Handbook (as amended from time to time) are incorporated into this agreement and made part thereof.
- ___ 12) I have read and understand this agreement as well as the Residence Handbook. Furthermore, I understand that violation of these policies may result in college sanctions, which may require me to vacate my room within 24 hours.

I hereby acknowledge that I have read and understand the above contract and agree to follow all polices in it as well as those outlined in the Residence Handbook.

Signature of Resident: _____ Date: _____

Signature of Staff: _____ Date: _____